

SOUTHWEST CORPORATE CENTER

EMPLOYEE PARKING / BUILDING ACCESS CARD FORM

*** Please Type or Print ***


Company Name: _____

Suite #: _____

Telephone #: _____

Please Check Appropriate Box (es):

- Original Issue of access card - \$10.00
- Reissue used access card # _____
- Replace lost access card - \$15.00 charge
- Cancellation of access card

 **Handicap Parking Information:**
(Please complete below ONLY if you have a Handicap Placard to register)

TDL # _____

DPS Permit# _____

DPS Placard Color: _____ (red or blue?)

Expiration Date _____

Disabled Vet license plate Yes / No Texas State disability license plate Yes / No

- Other _____
(Example: Name change, new vehicle, etc.)

PRINT - Name of Applicant: _____ **Male / Female**

Circle One: Employee / Temporary / Visitor / Student

Make of Car	Model	Year	Color	Lic. Plate	State

I agree to obey and follow all building, traffic, and parking policies of Southwest Corporate Center. I understand that Building Ownership and / or Management Company is not responsible for vehicle loss through Fire, Theft, Collision, or otherwise. CARS ARE PARKED AT OWNERS RISK.

Applicant Signature: _____ **Date** _____

****Tenant Contact:** _____ **Date** _____

(**AUTHORIZATION SIGNATURE(S): Must be signed by designated Tenant Contact before badge is issued.)

***THERE IS A \$15.00 FEE FOR LOST, UNRETURNED, OR MUTILATED BLDG ACCESS CARDS! PRICES SUBJECT TO CHANGE WITHOUT NOTICE AS OUR COSTS CHANGE.**

SECURITY / MANGEMENT USE ONLY

Badge # _____ Input Officer _____ Activation Date _____